

Holt Netball Club Constitution

1) Name

- a. The Club shall be called Holt Netball Club (hereinafter referred to as the “Club”) and will incorporate Holt Junior Netball Club.

2) Affiliation

- a. The Club shall be a member of Wiltshire County Netball, the South West Region and England Netball.

3) Aims and Objectives

- a. The aims and objectives of the Club shall be:-
 - i. to offer coaching, training, umpiring and competitive opportunities in Netball to all.
 - ii. to promote the Club within the local community and Netball.
 - iii. to ensure a duty of care to all Members of the Club
 - iv. to ensure that all present and future Members receive fair and equal treatment.

4) Equity Policy

- a. The Club will ensure that equity is incorporated across all aspects of its development. In doing so it acknowledges and adopts the following Sport England definition of sports equity:
Sports equity is about fairness in sport, equality of access, recognising inequalities and taking steps to address them. It is about changing the culture and structure of sport to ensure it becomes equally accessible to everyone in society.
- b. The Club is committed to everyone having the right to enjoy their sport in an environment free from threat of intimidation, harassment and abuse.

5) Membership

- a. Membership shall consist of Club Officers and Members of the Club.
- b. All Members will be subject to the regulations of the constitution and by joining the Club will be deemed to accept these regulations and codes of conduct that the Club has adopted.
- c. Members will be enrolled in one of the following categories:-
 - Adult Member - League playing
 - Adult Member - Non-League playing
 - Junior Member (under 18 years) - League playing
 - Junior Member (under 18 years) - Non-League playing
 - Junior Member (aged 9-16 years) - League playing

- Junior Member (aged 9-16 years) - No-League playing
- d. Junior Members shall be given the same playing and voting rights within the Club as held by other Members.
 - e. All Members may resign from Membership at any time.

6) Membership fees

- a. Membership fees will be proposed annually by the Treasurer and agreed at the AGM.
- b. Fees will be paid wherever possible by a monthly standing order.
- c. The Club operates a no pay no play policy.
- d. The Committee from time to time may agree to lower or waive fees, in lieu of an honorarium for certain committee positions or in cases of hardship.
- e. Membership fees are to be paid in full once a year and cover membership of England Netball, Netball South West, Wiltshire and the Moonraker League. No member can train or play matches unless they are affiliated.

7) Club Officers

- a. Club Officers, who shall form the Committee for the Club, shall be:-
 - Club Captain
 - Chairperson(s)
 - Secretary (includes Moonraker League Committee Member)
 - Treasurer
 - Social Secretary
 - Umpiring Secretary
 - Club Coach
 - Safeguarding and Welfare Officer
 - Data Protection Lead
 - Under 18 Representative
 - Head of Junior Club
 - Team Captains (see 7d.)
- b. All serving Officers shall hold office for a period of 12 months, being elected annually at the Club AGM.
- c. All Officers shall retire annually but shall be eligible for re-election.
- d. Team captains once selected will form part of the committee, they will be invited to committee meetings at the discretion of the committee when it is deemed necessary. Team captains will be able to request to attend committee meetings. Team captains will automatically resign off

of the committee once their captaincy has expired (see point e). Vice Captains are to attend in the absence of captains.

- e. Team captains once selected will remain as captains during the summer session until new teams are selected for the following Moonraker Winter season, which enables the committee to use the captains as a point of contact for club members.

8) Finance

- a. All Club monies shall be banked in an account held in the name of the Club, *junior club funds will be held in a separate bank account and reviewed at club committee meetings.*
- b. The Club Treasurer shall be responsible for the finances of the Club.
- c. The financial year of the Club shall end on 31st May.
- d. Proper accounts shall be kept of all sums of money received and paid out by the Club.

9) Team Selection

- a. The process for team selection will be agreed at committee meetings prior to selections for the following season.

10) Committee Meetings

- a. Committee Meetings between Club Officers will be held when necessary and at least 4 meetings to be held in any one year.
- b. The quorum for Committee Meetings will be 50% of the Club Officers, and as applicable to include one representative from each team.
- c. Notice of Committee Meetings, including request for agenda items, will be given by the Secretary to all Club Members not less than 7 days prior to the meeting date.
- d. Action notes shall be taken by the Secretary of each Committee Meeting. If the Secretary cannot attend a meeting the Secretary shall nominate another Club Officer to record the action notes of the meeting.
- e. Action notes of the meetings shall be circulated to the attendees to confirm accuracy and then be made available to all Club Members on request.

11) Annual General Meeting (AGM)

- a. The AGM of the Club shall be held every year at the end of the season and shall be open to all Members.

- b. Notice of the AGM, including request for agenda items, will be given by the Secretary not less than 14 days prior to the date.
- c. Elections of Officers will take place at the AGM.
- d. All Members have the right to vote at the AGM.
- e. Voting shall be one vote per Member.
- f. The quorum for AGMs will be 50% of the Club Membership, including at least one representative from each team.
- g. Minutes shall be taken by the Secretary of each AGM. If the Secretary cannot attend a meeting the Secretary shall nominate another Club Officer to record the minutes of the AGM.
- h. Minutes shall be circulated to all committee members to confirm accuracy then made available to all Club Members on request.

12) Discipline and Appeals

- a. All complaints regarding the behaviour of Members should be submitted in writing to the Club Secretary.
- b. The Committee shall meet to hear complaints within 14 days of a complaint being lodged.
- c. The outcome will be notified to complainant and the Member whom the complaint was lodged against.
- d. There will be the right to appeal the decision within 7 days.

13) Dissolution

- a. A resolution to dissolve the Club can only be passed at an AGM or an Extraordinary General Meeting (EGM) through a majority vote of the Membership.
- b. If either section of the club dissolves any assets will be transferred to the other section of the club. If the whole club dissolves there will be a decision put forward by the committee and voted on by members as to the assets and any remaining money.

14) Amendments

- a. Amendments to the Constitution shall only be changed through agreement by majority vote at an AGM or EGM.

Signature Date.....

Name

Signature Date.....

Name